

AN ORDINANCE BY COUNCILMEMBERS HOWARD SHOOK, J. P. MATZIGKEIT, JENNIFER N. IDE, MATT WESTMORELAND, ANDREA L. BOONE, NATALYN M. ARCHIBONG AND ANDRE DICKENS TO AMEND ARTICLE 2 (“LEGISLATIVE”), CHAPTER 4 (“PROCEDURES OF COUNCIL”), SECTION 2-402 (“INTRODUCTION, CONSIDERATION, PASSAGE, AND PUBLICATION OF LEGISLATION”) OF THE CITY OF ATLANTA CHARTER, TO REQUIRE SUPPLEMENTAL DOCUMENTATION FOR ALL BUDGETED CONTRACTS; AND FOR OTHER PURPOSES. ► (HELD 3/14/18 AT THE REQUEST OF THE DEPARTMENT.)

WHEREAS, the Chief Procurement Officer has the authority to solicit and enter into contracts for the procurement of supplies, services, construction, professional or consultant services and real estate for all using agencies of the City; and

WHEREAS, the procurement process should strive to be as transparent as possible within reason, while maintaining the integrity of the competitive process; and

WHEREAS, documentation requirements should be strengthened to allow for an open and transparent procurement process which will improve competition, increase efficiency and reduce the threat of unfairness or corruption; and

WHEREAS, it is in the best interest of the City that the Chief Procurement Officer provide additional documents in the legislative packet for all budgeted contracts that come before the City Council for approval.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA as follows:

SECTION 1: That Article 2, (“Legislative”), Chapter 4 (“Procedures of Council”), Section 2-402 (“Introduction, Consideration, Passage, and Publication of Legislation”) of the City Charter is hereby amended to require supplemental documentation be included in the legislative packet for all budgeted contracts.

SECTION 2: That Section 2-402 of the City Charter shall now read as follows (new language in bold):

Section 2-402. - Introduction, consideration, passage, and publication of legislation.

- (a) All proposed legislation must meet minimum standards to ensure that the public is able to adequately review and understand the intent and effect of the legislation. The minimum standards include a caption, at least one whereas clause, and at least one section which indicates the action proposed in said legislation. All budgeted contracts shall include the following supplemental documentation prior to passage by the City Council:

- (1) All addenda related to any solicitation, and the nature of the addendum;
 - (2) The Evaluation Matrix Template used to calculate the scoring of a solicitation;
 - (3) Any Non-Responsiveness Determination Form included in any solicitation;
 - (4) A memorandum of evaluation scores from the Chief Procurement Officer to the user department;
 - (5) A written justification from the Chief Procurement Officer for the cancellation of a solicitation.
- (b) Every proposed ordinance and every amendment shall embrace one subject which shall be clearly expressed in its caption.
 - (c) No ordinance shall be passed and adopted until it has been read by title at two regular meetings not less than one week apart, except for emergency ordinances as provided in subsection (d) herein.
 - (d) To meet a public emergency threatening life, health, property, or public safety, the requirement herein for ordinances may be dispensed with, and the emergency ordinance may be passed and adopted on the same day of its introduction. The emergency ordinance shall be in the form prescribed for ordinances generally, except that it shall be plainly designated as an emergency ordinance and contain a declaration stating that an emergency exists and describing the emergency in clear and specific terms. An emergency ordinance may be adopted with or without amendment, or it may be rejected at the meeting at which it is introduced, but the affirmative vote of two-thirds of the members of the city council shall be required for adoption. Any emergency ordinance shall become effective upon adoption or at such later time as specified within the ordinance. Every emergency ordinance shall be automatically repealed on the sixteenth day following the date on which it was adopted; however, should the emergency still persist, this shall not prevent reenactment of the ordinance in the manner specified in this section. An emergency ordinance also may be repealed by adoption of a repealing ordinance in the same manner specified in this section for the adoption of emergency ordinances.
 - (e) The passage of all ordinances shall be contingent upon the recording in the minutes of council proceedings of the "ayes" and "nays" of each councilmember and the names of the members voting for and against each proposed ordinance or amendment, those abstaining, and those absent.
 - (f) Pursuant to Section 2-101 of this Charter, the membership of the Atlanta City Council shall consist of fifteen (15) representatives. The affirmative vote of a quorum of the City Council's total membership, which is eight (8) votes, shall be required for the passage of any ordinance, resolution, communication, or other city council legislation, or for action on any matter of parliamentary procedure, with the following exceptions: (i) where this Charter or Code of Ordinances requires a two-thirds ($2/3$) vote of the City Council, ten (10) votes shall be required to effectuate any such action; and (ii) in the event the total number of Councilmembers is reduced to less than eight (8) members, a quorum of the number of members remaining shall be required for the passage of the above-referenced legislative actions until such time as the total membership of the City Council is restored.
 - (g) Within seven days after any ordinance has been introduced, excluding emergency ordinances, the caption or title of every such ordinance, showing its general contents, shall be published and disseminated at least once in the following places and forums:
 - (1) At least one printed legible copy of such caption or title shall be made available for inspection by the public in the office of the municipal clerk;
 - (2) At least one electronic legible copy of such caption or title shall be published in readable form on the official city of Atlanta web site.

Copies of all ordinances shall be available for inspection and/or purchase by members of the public in the office of the municipal clerk in accordance with the provisions of the Georgia Open Records Act, as amended.

SECTION 3: That all ordinances and parts of ordinances in conflict herewith, are hereby repealed for purposes of the ordinance only, and only to the extent of the conflict.

**CITY COUNCIL
ATLANTA, GEORGIA**

18-O-1154

SPONSOR SIGNATURES



Howard Shook, Councilmember, District 7

**CITY COUNCIL
ATLANTA, GEORGIA**

18-O-1154

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Workflow List:

Clerk of Council	Skipped	03/06/2018 2:14 PM
Atlanta City Council	Completed	03/05/2018 1:00 PM
Finance/Executive Committee	Completed	03/14/2018 1:00 PM
Atlanta City Council	Completed	03/19/2018 1:00 PM
Finance/Executive Committee	Completed	03/28/2018 1:00 PM
Atlanta City Council	Completed	04/16/2018 1:00 PM
Finance/Executive Committee	Completed	04/25/2018 1:00 PM
Atlanta City Council	Completed	05/07/2018 1:00 PM
Finance/Executive Committee	Completed	05/16/2018 1:00 PM
Atlanta City Council	Completed	05/21/2018 1:00 PM
Finance/Executive Committee	Completed	05/30/2018 1:00 PM
Atlanta City Council	Completed	06/04/2018 1:00 PM
Finance/Executive Committee	Completed	06/13/2018 1:00 PM
Atlanta City Council	Completed	06/18/2018 1:00 PM
Finance/Executive Committee	Completed	06/27/2018 1:00 PM
Atlanta City Council	Completed	07/02/2018 1:00 PM
Finance/Executive Committee	Completed	07/11/2018 1:00 PM
Atlanta City Council	Completed	08/06/2018 1:00 PM
Finance/Executive Committee	Completed	08/15/2018 1:00 PM
Atlanta City Council	Completed	08/20/2018 1:00 PM
Finance/Executive Committee	Completed	08/29/2018 1:00 PM
Atlanta City Council	Completed	09/04/2018 1:00 PM
Finance/Executive Committee	Completed	09/12/2018 1:00 PM
Atlanta City Council	Completed	09/17/2018 1:00 PM
Finance/Executive Committee	Completed	09/26/2018 1:00 PM
Atlanta City Council	Completed	10/01/2018 1:00 PM
Finance/Executive Committee	Completed	10/10/2018 1:00 PM
Atlanta City Council	Completed	10/15/2018 1:00 PM
Finance/Executive Committee	Completed	10/24/2018 1:00 PM
Atlanta City Council	Completed	11/05/2018 1:00 PM
Finance/Executive Committee	Completed	11/14/2018 1:00 PM
Atlanta City Council	Completed	11/19/2018 1:00 PM
Finance/Executive Committee	Completed	11/28/2018 1:00 PM
Atlanta City Council	Completed	12/03/2018 1:00 PM
Finance/Executive Committee	Completed	12/12/2018 1:00 PM
Atlanta City Council	Completed	01/07/2019 1:00 PM
Finance/Executive Committee	Completed	01/16/2019 1:00 PM
Atlanta City Council	Completed	01/22/2019 1:00 PM
Finance/Executive Committee	Completed	01/30/2019 1:00 PM

Atlanta City Council
 Finance/Executive Committee
 Atlanta City Council
 Finance/Executive Committee
 Mayor's Office

Completed 02/04/2019 1:00 PM
 Completed 02/13/2019 1:00 PM
 Completed 02/18/2019 1:00 PM
 Pending 02/27/2019 1:00 PM
 Pending

HISTORY:

03/05/18 Atlanta City Council REFERRED WITHOUT OBJECTION

RESULT:	REFERRED WITHOUT OBJECTION	Next: 3/14/2018 1:00 PM
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03/14/18 Finance/Executive Committee HELD IN COMMITTEE

RESULT:	HELD IN COMMITTEE [UNANIMOUS]	Next: 3/19/2018 1:00 PM
MOVER:	Howard Shook, Chair	
SECONDER:	Andre Dickens, Post 3 At Large	
AYES:	Shook, Archibong, Boone, Dickens, Ide, Westmoreland	
ABSENT:	JP Matzigkeit	

03/19/18 Atlanta City Council RETURNED AS HELD

RESULT:	RETURNED AS HELD	Next: 3/28/2018 1:00 PM
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03/28/18 Finance/Executive Committee HELD IN COMMITTEE

RESULT:	HELD IN COMMITTEE	Next: 4/16/2018 1:00 PM
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04/16/18 Atlanta City Council RETURNED AS HELD

RESULT:	RETURNED AS HELD	Next: 4/25/2018 1:00 PM
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04/25/18 Finance/Executive Committee HELD IN COMMITTEE

RESULT:	HELD IN COMMITTEE	Next: 5/7/2018 1:00 PM
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05/07/18 Atlanta City Council RETURNED AS HELD

RESULT:	RETURNED AS HELD	Next: 5/16/2018 1:00 PM
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05/16/18 Finance/Executive Committee HELD IN COMMITTEE

RESULT:	HELD IN COMMITTEE	Next: 5/21/2018 1:00 PM
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05/21/18 Atlanta City Council RETURNED AS HELD

RESULT:	RETURNED AS HELD	Next: 5/30/2018 1:00 PM
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05/30/18 Finance/Executive Committee HELD IN COMMITTEE

RESULT:	HELD IN COMMITTEE	Next: 6/4/2018 1:00 PM
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06/04/18 Atlanta City Council RETURNED AS HELD

RESULT:	RETURNED AS HELD	Next: 6/13/2018 1:00 PM
06/13/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 6/18/2018 1:00 PM
06/18/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 6/27/2018 1:00 PM
06/27/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 7/2/2018 1:00 PM
07/02/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 7/11/2018 1:00 PM
07/11/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 8/6/2018 1:00 PM
08/06/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 8/15/2018 1:00 PM
08/15/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 8/20/2018 1:00 PM
08/20/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 8/29/2018 1:00 PM
08/29/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 9/4/2018 1:00 PM
09/04/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 9/12/2018 1:00 PM
09/12/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 9/17/2018 1:00 PM
09/17/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 9/26/2018 1:00 PM
09/26/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 10/1/2018 1:00 PM
10/01/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 10/10/2018 1:00 PM
10/10/18	Finance/Executive Committee	HELD IN COMMITTEE

RESULT:	HELD IN COMMITTEE	Next: 10/15/2018 1:00 PM
10/15/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 10/24/2018 1:00 PM
10/24/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 11/5/2018 1:00 PM
11/05/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 11/14/2018 1:00 PM
11/14/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 11/19/2018 1:00 PM
11/19/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 11/28/2018 1:00 PM
11/28/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 12/3/2018 1:00 PM
12/03/18	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 12/12/2018 1:00 PM
12/12/18	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 1/7/2019 1:00 PM
01/07/19	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 1/16/2019 1:00 PM
01/16/19	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 1/22/2019 1:00 PM
01/22/19	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 1/30/2019 1:00 PM
01/30/19	Finance/Executive Committee	HELD IN COMMITTEE
RESULT:	HELD IN COMMITTEE	Next: 2/4/2019 1:00 PM
02/04/19	Atlanta City Council	RETURNED AS HELD
RESULT:	RETURNED AS HELD	Next: 2/13/2019 1:00 PM
02/13/19	Finance/Executive Committee	HELD IN COMMITTEE

RESULT: HELD IN COMMITTEE

Next: 2/18/2019 1:00 PM

RESULT: RETURNED AS HELD

Next: 2/27/2019 1:00 PM

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VOTE RECORD - ORDINANCE 18-O-1154						
<input type="checkbox"/> ADOPTED <input type="checkbox"/> ADVERSED <input type="checkbox"/> FAVORABLE <input type="checkbox"/> ACCEPTED AND FILED <input type="checkbox"/> FIRST READING <input type="checkbox"/> SECOND READING <input type="checkbox"/> THIRD READING <input type="checkbox"/> FOURTH READING <input type="checkbox"/> FIFTH READING <input type="checkbox"/> REFERRED TO COMMITTEE <input type="checkbox"/> HELD IN COMMITTEE <input type="checkbox"/> TABLED <input type="checkbox"/> DEFERRED <input type="checkbox"/> RECONSIDERED <input type="checkbox"/> FILED <input type="checkbox"/> ADOPTED AS AMENDED <input type="checkbox"/> AMENDED <input type="checkbox"/> ACCEPTED <input type="checkbox"/> SUBSTITUTED <input type="checkbox"/> AMENDED SUBSTITUTE <input type="checkbox"/> FILED BY COMMITTEE <input type="checkbox"/> REFERRED TO ZRB AND ZC <input type="checkbox"/> REFERRED WITHOUT OBJECTION <input type="checkbox"/> ADOPTED ON SUBSTITUTE <input type="checkbox"/> ADOPTED SUBSTITUTE AS AMENDED <input type="checkbox"/> FORWARDED WITH NO RECOMMENDATI <input type="checkbox"/> REFERRED TO SC <input type="checkbox"/> FILED WITHOUT OBJECTION <input type="checkbox"/> FAILED <input type="checkbox"/> FORWARDED TO FC/NQ <input type="checkbox"/> FAVORABLE ON SUBSTITUTE <input type="checkbox"/> FAVORABLE/SUB/AMENDED <input type="checkbox"/> FAVORABLE/SUB/AMND/COND						
			YES/AYE	NO/NAY	ABSTAIN	ABSENT
	MICHAEL JULIAN BOND		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	MATT WESTMORELAND		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	ANDRE DICKENS		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	CARLA SMITH		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	AMIR R FAROKHI		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	CLETA WINSLOW		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	NATALYN MOSBY ARCHIBONG		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JENNIFER N IDE		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	HOWARD SHOOK		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JP MATZIGKEIT		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DUSTIN HILLIS		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	ANDREA L BOONE		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	MARCI COLLIER OVERSTREET		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JOYCE M SHEPERD		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Certified by Presiding Officer	Certified by Clerk
<p>Mayor's Action</p> <p><i>See Authentication Page Attachment</i></p>	