

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities Committee

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT NO. 3 WITH TALON PROPERTY SERVICES, LLC FOR FC-7079B, CITYWIDE PLUMBING SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, TO ADD FUNDING FOR ADDITIONAL PLUMBING SERVICES IN AN AMOUNT NOT TO EXCEED EIGHTY THOUSAND DOLLARS AND ZERO CENTS (\$80,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM THE FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND) 170515 (DWM FACILITIES MANAGEMENT) 5222001 (REPAIR & MAINTENANCE – BUILDINGS) 1511000 (GENERAL SUPERVISION); AND FOR OTHER PURPOSES.

Council Meeting Date: May 16, 2016

Requesting Dept.: Department of Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to request authorization to add funding to FC-7079B, Citywide Plumbing Services to provide plumbing services, on behalf of the Department of Watershed Management, in an amount not to exceed \$80,000.00.

2. Please provide background information regarding this legislation.

This request for additional funding is in support of DWM's Office of Facilities Management. The contractor will provide plumbing repair and maintenance services on an as needed basis for various DWM facilities.

3. If Applicable/Known:

(a) **Contract Type:** Professional Services

(b) **Source Selection:**

(c) **Bids/Proposals Due:** N/A

(d) **Invitations Issued:** N/A

(e) **Number of Bids:** N/A

(f) **Proposals Received:** N/A

(g) **Bidders/Proponents:** N/A

(h) **Term of Contract:**

4. Fund Account Center (Ex. Name and number):

\$80,000.00 - FDOA: 5051 (Water and Wastewater Revenue Fund) 170515 (DWM Facilities Management) 5222001 (Repair & Maintenance – Buildings) 1511000 (General Supervision) Requisition No. 21618239

5. Source of Funds: 5051 (Water and Wastewater Revenue Fund)

6 Fiscal Impact: Legislation will result in a reduction not to exceed \$80,000.00 from:

\$80,000.00 - FDOA: 5051 (Water and Wastewater Revenue Fund) 170515 (DWM Facilities Management) 5222001 (Repair & Maintenance – Buildings) 1511000 (General Supervision) Requisition No. 21618239

7. Method of Cost Recovery: N/A

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.**
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.**

This Legislative Request Form Was Prepared By: Cynthia L. Lunn, Watershed Manager, 404.546.3626.



Kasim Reed
MAYOR

CITY OF ATLANTA
DEPARTMENT OF WATERSHED MANAGEMENT
72 Marietta Street, N.W.
ATLANTA, GEORGIA 30303

Jo Ann J. Macrina, PE
COMMISSIONER

MEMORANDUM

To: Adam L. Smith, Chief Procurement Officer
Department of Procurement

From: Jo Ann J. Macrina, PE, Commissioner
Department of Watershed Management

Cc: Quinn Jackson-Elliott, Interim Deputy Commissioner
Terrance Franklin, Director of Facilities - DWM
Maia Mahone, Business Process Analyst
Carmen Anderson, Management Analyst, Sr.
Keith Brooks, Deputy Chief Procurement Officer
Jill Watkins, Contract Administrator
Cristi C. Walker, Legislative Manager
Cynthia L. Lunn, Watershed Manager

Date: April 5, 2016

Re: FC-7079B, Citywide Plumbing Services, Amendment No. 3
Contractor: Talon Property Services, LLC

Please prepare the appropriate Legislative Summary for Cycle 9 (May 16, 2016) to approve FC-7079B, Citywide Plumbing Services, Amendment No. 3 to add funding on behalf of the Department of Watershed Management in an amount not to exceed \$80,000.00.

These services shall be charged to and paid from Fund, Department Organization and Account Number:

\$80,000.00 -

FDOA: 5051 (Water and Wastewater Revenue Fund) 170515 (DWM Facilities Management) 5222001
(Repair & Maintenance – Buildings) 1511000 (General Supervision) Requisition No. 21618239

If you have any additional questions, please contact Cynthia Lunn, Watershed Manager, at (404) 546-3626.

Your assistance in this matter is appreciated.

Checkout, Review and Submit Requisition

Requisition 21618239 Total 80,000.00 USD
 Created By Lunn, Cynthia
 Creation Date 24-Mar-2016 15:52:16
 Description FC-7079B, CITYWIDE PLUMBING SERVICES AMENDMENT NO. 3 (DWM FACILITIES MANAGEMENT)
 Justification

Requisition Attachments

File Name	Type Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
(Cycle 9) LRF for FC-7079B, Citywide Plumbing Services, Amendment No. 3 (\$80,000.00).pdf	File CYCLE 9 LEGISLATIVE REQUEST	Internal to Requisition	32251	24-Mar-2016	One-Time			

Lines

Details Line	Description	Cost Center	Unit	Quantity	Price	Amount (USD)	Attachments
Hide 1	FC-7079B CITYWIDE PLUMBING SERVICES AMENDMENT NO 3 (DWM FACILITIES MANAGEMENT)	170515	LOT	80000	1 USD	80,000.00	
	Requester Neal, Roxanne Lucinda				Deliver-To Location 144		
	Need By Date 30-May-2016 15:52:53				Destination Type Expense		
	Item Number				Supplier TALON PROPERTY SERVICES, LLC DBA JERRY'S SEWER AND DRAIN		
	Category Description BUILDING MAINTENANCE, INSTALLATION AND REPAIR SERVICES				Supplier Site TUCKER		
	P-Card Used No				Supplier Contact		
	Taxable No				Contact Phone		
					Supplier Item		

Billing Information

Charge Account	Project Number	Task Number	Award Number	Expenditure Type	Expenditure Organization	Expenditure Item	Expenditure Date	Percent	Legacy FAC	Legacy GL
5051 170515.5222001	1511000	000000	000000	0000	0000	0000	00000000	00000000	100	
									Total	80,000.00



**GEORGIA
CORPORATIONS DIVISION**

GEORGIA SECRETARY OF STATE
BRIAN P. KEMP

[HOME \(/\)](#)

BUSINESS SEARCH

BUSINESS INFORMATION

Business Name:	TALON PROPERTY SERVICES, LLC	Control Number:	0637685
Business Type:	Domestic Limited Liability Company	Business Status:	Active/Compliance
Business Purpose:			
Principal Office Address:	5002 N. ROYAL ATLANTA DRIVE, Suite L, Tucker, GA, 30084, USA	Date of Formation / Registration Date:	4/28/2006
State of Formation:	Georgia	Last Annual Registration Year:	2016

REGISTERED AGENT INFORMATION

Registered Agent Name: **Rob Heller**

Physical Address: **5002 N. Royal Atlanta Drive, Ste L, Suite L, Dekalb, Tucker, GA, 30084, USA**

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Legislative Summary

Committee of Purview

**A RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

Caption:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT NO. 3 WITH TALON PROPERTY SERVICES, LLC FOR FC-7079B, CITYWIDE PLUMBING SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, TO ADD FUNDING FOR ADDITIONAL PLUMBING SERVICES IN AN AMOUNT NOT TO EXCEED EIGHTY THOUSAND DOLLARS AND ZERO CENTS (\$80,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM THE FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND) 170515 (DWM FACILITIES MANAGEMENT) 5222001 (REPAIR & MAINTENANCE – BUILDINGS) 1511000 (GENERAL SUPERVISION); AND FOR OTHER PURPOSES.

Council Meeting Date:

Monday, May 16, 2016

Contract Type:

Non-Professional

Source Selection:

Amendment No. 3

Proposals Due:

N/A

Invitations Issued:

N/A

Proposals Received:

N/A

Background:

The City of Atlanta (“City”) Department of Watershed Management (“DWM”) requests authorization to enter into authorization of the Amendment No. Three (3) on current contract agreement FC- 7079B, Citywide Plumbing Services with Talon Property Services, LLC. for additional Janitorial Services on behalf of the City’s Department of Watershed Management in an amount not to exceed Eighty Thousand Dollars and Zero Cents (\$80,000.00).

The terms and conditions of the existing contract agreement FC-7079B, Citywide Plumbing Services shall not be modified but will remain same;

The Commissioner of the Department of Watershed Management and the Chief Procurement Officer now recommend exercising authorization of the Amendment No. One

(1) for additional Citywide Plumbing Services to be provided by Talon Property Services, LLC. in an amount not to exceed Eighty Thousand Dollars And Zero Cents (\$80,000.00), for the initial term of three (3) base years commenced October 30, 2014 through October 30, 2017. The City shall have the right in its sole discretion to renew this Agreement for two (2) additional One (1) year terms according to the procedures stated in the original contract agreement.

All contracted work to be charged to and paid from the listed Fund, Department Organization, Account, and Function Activity ("FDOA") numbers listed below

Fund Account Center: \$80,000.00

Source of Funds: 5051 (Water and Wastewater Revenue Fund) 170515 (DWM Facilities Management) 5222001 (Repair & Maintenance – Buildings) 1511000 (General Supervision);

Fiscal Impact (if any): \$80,000.00

Term of Contract: October 30, 2014 through October 30, 2017 with two (2) remaining one-year renewal term options

Method of Cost Recovery: N/A

Approvals:

DOF:

DOL: Approved

Prepared By: Seipati Mogotsi, Ms. Contracting Officer, Tel. 404-330-6027

Contract Number: FC-7079

FINAL COUNCIL ACTION
 2nd 1st & 2nd 3rd
Readings
 Consent V Vote RC Vote

CERTIFIED

First Reading

Committee _____
 Date _____
 Chair _____
 Referred To _____

Committee _____
 Date _____

Chair _____

Action
 Fav, Adv, Hold (see rev. side)
 Other _____

Members _____

Refer To _____

Committee _____
 Date _____

Chair _____

Action
 Fav, Adv, Hold (see rev. side)
 Other _____

Members _____

Refer To _____

Committee _____

Date _____

Chair _____

Action
 Fav, Adv, Hold (see rev. side)
 Other _____

Members _____

Committee _____

Date _____

Chair _____

Action
 Fav, Adv, Hold (see rev. side)
 Other _____

Members _____

MAYOR'S ACTION

**A RESOLUTION
 BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT NO. 3 WITH TALON PROPERTY SERVICES, LLC FOR FC-70798, CITYWIDE PLUMBING SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, TO ADD FUNDING FOR ADDITIONAL PLUMBING SERVICES IN AN AMOUNT NOT TO EXCEED EIGHTY THOUSAND DOLLARS AND ZERO CENTS (\$80,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM THE FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND), 170515 (DWM FACILITIES MANAGEMENT) 5222001 (REPAIR & MAINTENANCE - BUILDINGS) 1511000 (GENERAL SUPERVISION); AND FOR OTHER PURPOSES.

CONSENT REFER

REGULAR REPORT REFER

ADVERTISE & REFER

1ST ADOPT 2ND READ & REFER

PERSONAL PAPER REFER

Date Referred: _____

Referred To: _____

Date Referred: _____

Referred To: _____

Date Referred: _____

Referred To: _____