

TRANSMITTAL FORM FOR LEGISLATION

Shantel D... / *80*

TO: MAYOR'S OFFICE

ATTN: MARVA LEWIS

Dept.'s Legislative Liaison: Cristi Bickham

Contact Number: 404-546-3622

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Chief of Staff Deadline: December 28, 2018

Anticipated Committee Meeting Date(s): January 15, 2019-1st Read; January 29, 2019-2nd Read

Anticipated Full Council Date: February 4, 2019

Legislative Counsel's Signature: _____

Commissioner's Signature: _____

Chief Financial Officer: _____

Chief Information Officer Signature (for IT Procurements) N/A

12/28/18

Chief Procurement Officer Signature: N/A

CAPTION

AN ORDINANCE AUTHORIZING THE CHIEF FINANCIAL OFFICER TO AMEND THE FY 2019 WATER AND WASTEWATER RENEWAL AND EXTENSION FUND (5052) BUDGET IN THE AMOUNT OF TWO HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$250,000.00) TO TRANSFER FUNDS FROM THE WATERSHED RESERVE FOR APPROPRIATIONS AND ADD FUNDS TO THE TOILET REBATE PROGRAM; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT - indicate dollar amount: \$250,000.00
(see Part 2-B-#6 when applicable)

Mayor's Staff Only

Received by CPO: _____
(date)

Received by LC from CPO: _____
(date)

Received by Mayor's Office: 12/19/18
(date)

Reviewed by: Y.M. L... 1/3/19
(date)

Submitted to Council: _____ (date)

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Watershed Management

Caption: AN ORDINANCE AUTHORIZING THE CHIEF FINANCIAL OFFICER TO AMEND THE FY 2019 WATER AND WASTEWATER RENEWAL AND EXTENSION FUND (5052) BUDGET IN THE AMOUNT OF TWO HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$250,000.00) TO TRANSFER FUNDS FROM THE WATERSHED RESERVE FOR APPROPRIATIONS AND ADD FUNDS TO THE TOILET REBATE PROGRAM; AND FOR OTHER PURPOSES.

Council Meeting Date: February 4, 2019

Legislation Title: Budget Amendment-Toilet Rebate Program

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

To authorize the Chief Financial Officer to amend the FY 2019 Water and Wastewater Renewal and Extension Fund (5052) Budget in the amount of Two Hundred Fifty Thousand Dollars and Zero Cents (\$250,000.00) to transfer funds from the Watershed Reserve for Appropriations to the Toilet Rebate Program.

2. Please provide background information regarding this legislation.

The purpose of this Ordinance is to provide rebates for the replacement of older, inefficient toilets with EPA WaterSense labeled high-efficiency toilets in single-family homes.

The City entered into a Memorandum of Agreement with the District on January 30, 2008, with maximum funding of One Million Dollars and Zero Cents (\$1,000,000.00). There is approximately Thirty-Eight Thousand, Forty Dollars and Zero Cents (\$38,040.00) remaining in funding from the original Memorandum of Agreement. To continue the Toilet Rebate Program without interruption an amount not to exceed \$250,000.00 is needed. The City desires to continue the installation of low flow toilets to encourage water conservation.

3. If Applicable/Known: N/A

(a) **Contract Type:** Memorandum of Agreement

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

- (d) **Invitations Issued:**
- (e) **Number of Bids/Proposals Received:**
- (f) **Bidders/Proponents:**
- (g) **Background:**
- (h) **Term of Contract:** Five (5) years

4. Fund Account Center: 5052 (Water & Wastewater Renewal and Extension Fund) 170101 (DWM Commissioner of Watershed Management) 5999999 (Projects and Grants Budget) 1320000 (Chief Executive)

PTAEO: 5052 (Water & Wastewater Renewal and Extension Fund) 200202 (NDP Reservation of Fund Appropriations) 5999901 (Reserve Conversion Account) 151200 (Accounting)

5. Source of Funds: 5052 (Water & Wastewater Renewal and Extension Fund)

6. FISCAL IMPACT

- Cost will be covered by the Department's current year budget
- Budget neutral – no monetary impact
- Cost not anticipated in the Department's current year budget – see account string in legislation

Or

Note

7. Method of Cost Recovery:

8. Approvals:
DOF:
DOL:

This Legislative Request Form Was Prepared By: Paul Moisan

Contact Number: 404-546-1232



Keisha Lance Bottoms
MAYOR

CITY OF ATLANTA
DEPARTMENT OF WATERSHED MANAGEMENT
72 Marietta Street, N.W.
ATLANTA, GEORGIA 30303

Kishia L. Powell
COMMISSIONER

MEMORANDUM

To: Tamika Gray, Watershed Manager, Sr.
DWM – Bureau of Financial Administration

From: Demetris Johnson, Financial Analyst, Sr.
DWM, Office of Watershed Protection

Date: December 12, 2018

Subject: **FUNDS REQUEST FOR SINGLE-FAMILY TOILET REBATE PROGRAM**

The Toilet Rebate Program (also referred to as the Toilet Retrofit Program) as contemplated in a Memorandum of Agreement ("Agreement") with the Metropolitan North Georgia Water Planning District (MNGWPD) will conserve water thus ensuring an adequate supply of water for the customers of the Department of Watershed Management.

This serves as a formal request to fund the Toilet Replacement (Toilet Retrofit) Program for single-family homes. The deemed amount is \$250,000.00.

Project Name	Toilet Replacement Program (single-family homes)
Funding Total	\$250,000.00
Start/Finish Time	Start when current funding is depleted (estimated March 2019) – Until this funding is depleted.

Cost Savings – Based on EPA WaterSense studies the cost and water savings are approximately \$110 and 13,000 Gallons per acre per year.

<https://www.epa.gov/watersense/residential-toilets>

Ade Abon, Director, OES

Robert Bocarro, DC, OES

(Do Not Write Above This Line)

**AN ORDINANCE
BY CITY UTILITIES COMMITTEE**

AN ORDINANCE AUTHORIZING THE CHIEF FINANCIAL OFFICER TO AMEND THE FY 2019 WATER AND WASTEWATER RENEWAL AND EXTENSION FUND (5052) BUDGET IN THE AMOUNT OF TWO HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$250,000.00) TO TRANSFER FUNDS FROM THE WATERSHED RESERVE FOR APPROPRIATIONS AND ADD FUNDS TO THE TOILET REBATE PROGRAM; AND FOR OTHER PURPOSES.

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

FINAL COUNCIL ACTION
 2nd 1st & 2nd 3rd
Readings
 Consent V Vote RC Vote

Committee

Date _____

Chair _____

Action _____

Fav, Adv, Hold (see rev. side)

Other _____

Members _____

Refer To _____

Refer To _____

Committee

Date _____

Chair _____

Action _____

Fav, Adv, Hold (see rev. side)

Other _____

Members _____

Refer To _____

Refer To _____

MAYOR'S ACTION

CERTIFIED

CONSENT REFER

REGULAR REPORT REFER

ADVERTISE & REFER

1ST ADOPT 2ND READ & REFER

PERSONAL PAPER REFER

Date Referred

Referred To:

Date Referred

Referred To:

Date Referred:

Referred To: