

AN RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO EXERCISE RENEWAL OPTION WITH SOLE SOURCE AGREEMENT FC-10001 WITH eCIVIS, INC., ON BEHALF OF THE DEPARTMENT OF FINANCE OFFICE OF GRANTS MANAGEMENT FOR THE GRANTS NETWORK RESEARCH MASTER SUBSCRIPTION AND SERVICES AGREEMENT FOR AN AMOUNT NOT TO EXCEED THIRTY-NINE THOUSAND EIGHT HUNDRED DOLLARS AND ZERO CENTS (\$39,800.00) EFFECTIVE FEBRUARY 1, 2018 THROUGH JANUARY 31, 2019. ALL CONTRACTED SERVICES WILL BE CHARGED TO AND PAID FROM FDOA (1001.100101.5316015.1320000); AND FOR OTHER PURPOSES.

WHEREAS, the City entered into a contractual agreement with eCivis, Inc. for FC-10001, Subscription to eCivis, Inc. Grant Network Research; and

WHEREAS, the Chief Procurement Officer has determined that FC-10001 is a Sole Source Procurement and is the only provider that provides professionally curated grant information, certified grant specialist support, and ERP integration with SaaS cost allocation software that all serve to benefit the City, as defined in Atlanta City Code Section 2-1191; and

WHEREAS, the contract was for a period of one (1) year effective February 1, 2018 and ending on January 31, 2019 with three (3) additional one (1) year renewal options at the sole discretion of the City; and

WHEREAS, the Department of Finance, Office of Grants Management (OGM) acquired and implemented an eCivis grants network web-based grants locator software system that is designed to assist City departments in researching federal, state, and private/foundation grants, and providing educational resource support (the “Software”); and

WHEREAS, the Department of Finance’s agreement with **eCivis, Inc.** was for a term of one (1) Year with three (3) additional one (1) year renewal options, effective February 1, 2018 and ending on January 31, 2019 in an amount not to exceed Twenty-Nine Thousand Eight Hundred Fifty Dollars And Zero Cents (\$29850) annually (the “**Agreement**”).

WHEREAS, the Software standardizes how grant funding is secured and has improved the City’s ability to apply for competitive grant dollars along with decreasing the amount of time spent searching for grants by simplifying eligibility criteria, tracking application deadlines, identifying funding availability and searching grants by category and relating information in an easy to understand format for City staff; and

WHEREAS, the Department of Finance Office of Grants Management is satisfied with the services rendered by eCivis, Inc.; and

WHEREAS, the Contractor has performed all previously contracted services satisfactorily and the Chief of the DOF is requesting to execute renewal option #1 effective on February 1, 2019 and ending on January 31, 2020; and

WHEREAS, it is the desire of the City to exercise its first of three renewal options effective February 1, 2019 through January 31, 2020 with the option to renew for two (2) additional one (1) year terms at the sole discretion of the City; and

WHEREAS, the Chief Procurement Officer certifies that any organizational and personal relationships disclosed by the offeror have been processed in accordance with Section 2-1214 of the Procurement Code and that award of the contract is appropriate.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or her designee is hereby authorized to exercise the contract renewal option number one (1) for contract FC-10001, Subscription to eCivis, Inc. Grant Network Research with eCivis, Inc. on behalf of the Department of Finance Office of Grants Management.

BE IT FURTHER RESOLVED, that the compensation for eCivis, Inc. shall not exceed Thirty-Nine Thousand Eight Hundred Dollars and Zero Cents (39,800.00) and shall be effective February 1, 2019 and ending on January 31, 2020 with the option to renew for two (2) additional one (1) year terms. All contracted Services will be charged to and paid from FDOA (1001.100101.5316015.1320000) and for other purposes.

BE IT FINALLY RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it, until it has been approved as to form by the City Attorney or her designee, executed by the Mayor or his designee, attested to by the Municipal Clerk, and delivered to eCivis, Inc.