

**Cost Recovery Analysis**

**Service Provided:**      Fingerprinting Applicant Fee      **Department:**      Finance-Office of Revenue / G. Donaldson  
**Department Contact:**      K. Brown / A. Clementson

<b>Service Description:</b> Proposed analysis to recover full cost of applicant fingerprinting		
<b>Quantity (Permits issued in FY 14)</b>	<b>7,446</b>	
	<u><b>Fee</b></u>	<u><b>Revenue</b></u>
<b>Current Fee</b>	\$20.00	\$148,920.00
<b>Amount needed to recover 100% of cost</b>	\$30.00	\$223,380.00
<b>Excess(Deficit)</b>	(\$10.00)	(\$74,460.00)
<b>Increased Revenue</b>		\$74,460.00

<b>Actual Cost of Service</b>		
		<u><b>Cost</b></u> <u><b>% Total</b></u>
<b>Direct Costs:</b>	Applicant data entry, fee processing, fee receipt	\$6.86      22.54%
	APD staff fingerprints applicants & system upload	\$6.86      22.54%
	APD staff training on fingerprinting process	\$13.72      45.07%
<b>Other Costs:</b>	Supply costs for receipts, fingerprint cards, ink, gloves & form	\$3.00      9.86%
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<b>Total Direct &amp; Other Costs</b>		<b>\$30.44      100%</b>